

Items for Consideration - Mid-Year Budget Adjustment FY 20/21

Services and Supplies:						Increase	Decrease
Department	Category	Code	Vendor	Description	Amount	(Amount)	(Amount)
Operations	Agriculture	3-8040-11	Various	BTI Liquid	\$15,000		
Operations	Agriculture	3-8040-24	Various	Methoprene Pellets			-\$15,000
Operations	Agriculture	3-8040-35	Various	Bacillus sphaericus/BTI Granuels			-\$48,000
Operations	Agriculture	3-8040-44	Various	Bacillus sphaericus/BTI WSP			-\$1,900
Operations	Agriculture	3-8040-47	Various	Spinosid	\$14,250		
Operations	Agriculture	3-8040-48	Various	BTI/Methoprene Granuels			-\$23,500
Operations	Spray/Field Equipment	3-8042-07	Various	Backpack Granulator			-\$1,800
Operations	Spray/Field Equipment	3-8042-31	Various	Field Supplies eg. Shovels, machetes	\$225		
Operations	Spray/Field Equipment	3-8042-35	Various	Field Equipment eg. GPS	\$232		
Operations	Source Reduction Equip	3-8043-10	Various	Permits/Source Maintenance			-\$3,500
Admin	Food	1-8080-01	Various	Trustee Meetings			-\$2,000
Admin	Household	1-8090-13	Various	Batteries	\$200		
Admin	Insurance	1-8100-01	VCJPA	Pooled Workers Compensation			-\$512
Admin	Insurance	1-8100-01	VCJPA	Pooled Liability	\$6,808		
Admin	Insurance	1-8100-21	VCJPA	Pooled Auto Physical	\$272		
Admin	Insurance	1-8180-41	VCJPA	General Fund			-\$633
Admin	Insurance	1-8100-51	VCJPA	Group/Employee Fidelity Bond	\$323		
Shop	Projects	4-8110-80	Various	Flatbed Project			-\$6,600
Shop	Projects	4-8110-84	Various	ARGO Trailers	\$5,000		
Shop	Maint Large Field Equip	4-8119-21	Komatsu/John Deere	Excavator repair/tractor repair	\$1,500		
Admin	Maint/Supplies Office Equip	1-8123-41	NeoPost	Postage Machine Supplies	\$100		
Admin	Maint Grounds/Structures	1-8130-31	Stroupe Petroleum	Above Ground Tank Maintenance	\$2,104		
Admin	Memberships	1-8150-01	MVCAC	FY 20/21 MVCAC Membership			-\$575
Admin	Memberships	1-8150-21	LAFCO	FY 20/21 LAFCO Membership			-\$416
Admin	Memberships	1-8150-41	AMCA	FY 20/21 AMCA Membership			-\$1,150
Admin	Professional Services	1-8180-30	NajTech	Training on AS400			-\$1,000
Admin	Professional Services	1-8180-62	MRG	Consulting for projects (FMIS Upgrade)	\$4,200		
Admin	Professional Services	1-8180-63	LCW	Professional Negotiation Services	\$10,000		
Admin	Professional Services	1-8180-66	Various	Ergonomics			-\$1,300
Admin	Professional Services	1-8180-68	Aerial Services	Aerial Surveillance Swimming Pools			-\$2,000
Admin	Professional Services	1-8180-71	Alpine Helicopter	Aerial Applications	\$40,000		
Admin	Professional Services	1-8180-84	LCW	Legal Matters	\$7,000		
Admin	Professional Services	1-8180-92	Legal Counsel	Best, Best and Kreiger	\$5,000		
Admin	Professional Services	1-8180-96	NBS	Financial Projection Project			-\$6,552

Admin	Professional Services	1-8180-97	SCI	Benefit Assessment Admin	\$324	
Edu/PR	Publications/Notices	1-8190-13	Northbay Wraps	Outdoor Ads/Vehicle Decals	\$13,500	
Shop/Bldg	Building Maint/Improvement	4-8221-21	Various	Remove Flooring Project		-\$32,000
Admin	District Special Expenses	1-8230-82	Various	Employee Recognition	\$100	
Admin	District Special Expenses	1-8230-83	Various	NEW item for COVID-19 related expenses	\$45,000	
Admin	District Special Expenses	1-8230-84	Unknown	FMIS Upgrade	\$14,655	
Admin	District Special Expenses	1-8230-90	SWRCB	Waste Discharge (Cat 3)	\$231	
Admin	District Special Expenses	1-8230-99	Various	As Needed Expenses		-\$30,000
Admin	District Special Expenses	1-8240-01	Various	Employee Training		-\$11,500
Admin	Education for Employees	1-8240-04	Various	PR Training		-\$2,000
Edu/PR	Education Classrooms	5-8241-01	Various	School Presentation Supplies		-\$9,000
Edu/PR	Education Classrooms	5-8241-03	Various	Tick Education Packets		-\$2,000
Edu/PR	Education Classrooms	5-8241-41	Various	Fairs: Marin/Sonoma		-\$6,000
Edu/PR	Education Classrooms	5-8241-62	Various	PR Presentation Equipment		-\$8,000
Admin	Travel and Transportation	1-8250-01	Various	Staff Travel to Conferences/Workshops		-\$7,575
Admin	Travel and Transportation	1-8250-05	Various	Trustee Travel		-\$7,000
Admin	Travel and Transportation	1-8250-41	CSDA	Travel to CSDA Workshops		-\$2,400
Admin	Travel and Transportation	1-8250-71	Various	Staff Misc. Travel Expenses		-\$600

\$186,024 -\$234,513

Net Change to Supplies/Expenses -\$48,490

Capital Items:

Department	Category	Code	Vendor	Description	Increase Amount	Decrease (Amount)
Admin	Capital Outlay	1-8299-99	Various	Unmanned Aerial System		-\$20,000
Admin	Capital Outlay	1-8299-99	Various	Storage Shed Construction	\$13,000	

Total: **\$13,000 -\$20,000**

*Following MRG Schedule of \$337,000 for Capital

Net Change to the Capital Outlay -\$7,000

Salaries & Benefits:

Department	Category	Code	Vendor	Description	Increase Amount	Decrease Amount
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Salaries	Employee Salaries	3 8010	Ops Salary	Remove 6 Mo. VCT Position open		-\$42,249
Salaries	Employee Salaries	5 8010	Ed/PR Salary	Remove Education Program Specialist		-\$82,722
Salaries	Employee Salaries	6 8010	Shop/Facilities Salary	Remove 5 mo Shop/Facility Mgr open		-\$40,435
Salaries	Seasonal Salaries	2 8015	Lab Seasonal	Remove 4 months (only 1 lab seasonal)		-\$11,520
Salaries	Seasonal Salaries	3 8015	Ops Seasonal	Remove 4 months (only 3 ops seasonals)		-\$23,040
Salaries	Trustee Stipends	1 8016	Trustee Stipends	Reduce to more closely match actuals		-\$8,000
Benefits	Retirement	1 8020 02	PEPRA MCERA	PEPRA Retirement Expenses		-\$40,540
Benefits	Medical Premiums	1 8034	Kaiser	Medical Premiums		-\$36,466
Benefits	Dental Premiums	1 8036	Delta Dental	Dental Premiums		-\$1,352
Benefits	Vision Premiums	1 8037	VSP	Vision Premiums		-\$392
Benefits	Employee Welness	1 8027	Various	Reimbursements for employee wellness		-\$500

0 -287,216

Net Change to Salaries and Benefits **-\$287,216**

Summary	Increase	Decrease
	\$199,024	-\$541,729
Net Change to budget	-\$342,706	

Reduction in budget for open/unfilled positions

	Edu		Shop/Facilities	TOTALS
	Program Specialist	VCT 6 months	Manager 5 Months	
Salary	-\$82,722	-\$42,249	-\$40,435	-\$165,406
PEPRA	-\$20,275	-\$10,355	-\$9,910	-\$40,540
Kaiser	-\$20,020	-\$9,100	-\$7,346	-\$36,466
Dental	-\$1,474	\$610	-\$488	-\$1,352
Vision	-\$427	\$175	-\$140	-\$392
Wellness Benefit	-\$500	\$0	\$0	-\$500
	-\$125,418	-\$60,919	-\$58,319	-\$244,656
Seasonal Lab	-11,520	Only had 1 seasonal from July-Oct, not 2		
Seasonal Ops	-23,040	Only had 3 seasonals from July-Oct, not 5		
Trustee Stipends	-8,000			
	<u>-42,560</u>			
Total	-\$287,216			