

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

April 9, 2025
MINUTES

1. CALL TO ORDER

President Witt called the meeting to order at 6:03 p.m.

2. PLEDGE OF ALLEGIENCE

3. ROLL CALL

Members present:

Ackerman, Bruce
Benediktsson, Cathy
Bloom, Gail
Conrad, Scott
Davis, Tamara
Gallian, Laurie
Gopinath, Rika *Arrived @ 6:07pm*
Harvey, Susan
Hootkins, Susan

Kubota, Evan
Mackenzie, Jake
McCaffery, Shaun
Nichols, Vicki
Pigoni, Carol
Primrose, Piper
Snyder, Richard
Witt, David

Members absent:

Carter, Phill
Marquiss, Alison

Open seats: Ross, two Marin County at Large, San Anselmo and one Sonoma County at Large

Others present:

Peter Bonkrude, District Manager
Erik Hawk, Assistant Manager
Liz Garcia, Administrative Services Manager
Dawn Williams, Administrative Technician (Confidential)
Janet Coleson, General Counsel

A quorum was present, and due notice had been published.

4. PUBLIC TIME

Stacey Henderson from Bolinas stated that she was present to listen and learn.

5. CONSENT CALENDAR

A. CHANGES TO AGENDA/APPROVAL OF AGENDA

B. MINUTES – Minutes of Board Meeting held on February 12, 2025.

C. FINANCIAL REPORTS – Accept Financial Reports for February and March 2025.

It was M/S Trustee Davis/Trustee Snyder to approve and accept the Consent Calendar.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder and Trustee Witt*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Carter, Trustee Gopinath and Trustee Marquiss*

6. ITEMS REMOVED FROM CONSENT

No items removed from the consent calendar.

7. INFORMATION ONLY

No information only items.

8. COMMITTEE REPORTS

A. Executive Committee

First Vice President Laurie Gallian provided a brief update on recent activities, ongoing initiatives, and planning efforts, noting that most of the items discussed were also covered in the Manager's Report included in the meeting packet.

B. Facility Improvement Committee

No Report

C. Policy Committee

No Report

D. Finance Committee

No Report

9. DEPARTMENT REPORTS

A. Administrative/Manager's Report

Manager Bonkrude provided a brief update on the strategic planning meeting, emphasizing key priorities such as external outreach, sustainability, staff engagement, research and innovation, infrastructure, and Integrated Vector Management. Strategic goals include implementing a comprehensive staff development program to enhance professional growth and retention, modernizing facilities to meet operational needs, expanding vector

surveillance capabilities, developing a financial risk assessment model for sustainability, conducting environmental assessments to guide benefit evaluations, advancing district-wide technology, and strengthening public engagement through community outreach. The full strategic plan will be presented at the May board meeting and will inform the development of a detailed work plan to be submitted to the board in June.

B. Operations/Assistant Manager’s Report

Assistant Manager Hawk reported that the spring and summer mosquito season is progressing, with staff actively conducting surveillance, source reduction, and mosquito control efforts in the field. He noted ongoing collaboration with public agencies and commended staff for their strong performance. Additionally, upgrades have been completed to the exterior lighting at the front of the building.

C. Laboratory/Scientific Programs Manager’s Report

Scientific Programs Manager Dr. Furey reported that the 2024 Vector Surveillance Report was included in this month’s packet and is also available on the District website. The report provides a comprehensive summary of all testing and surveillance activities conducted in 2024. While the information has been presented to the Board throughout the year, the report serves as a consolidated overview of the year’s work.

10. NEW BUSINESS

A. Resolution No. 2024/25-02 Honoring the Memory and Service of Edward Schulze

It was M/S Trustee Snyder/Trustee Nichols to adopt Resolution 2024/25-02 Honoring the Memory and Service of Edward Schulze.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder and Trustee Witt*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Carter and Trustee Marquiss*

B. Resolution No. 2024/25-03 Honoring Teresa Thomas-Nett, Marc Nadale, Chris Mohrman, Kristen Holt and Kevin Beardsley for 20 Years of Dedicated Service

It was M/S Trustee Snyder/Trustee Gallian to adopt Resolution 2024/25-03 Honoring Teresa Thomas-Nett, Marc Nadale, Chris Mohrman, Kristen Holt and Kevin Beardsley for 20 Years of Dedicated Service.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder and Trustee Witt

No: (none)

Abstain: (none)

Absent: Trustee Carter and Trustee Marquiss

C. Resolution No. 2024/25-04 Honoring Steve Miller and Tony Russo for Their Years of Dedicated Service Upon Retirement

It was M/S Trustee Snyder/Trustee Benediktsson to adopt Resolution 2024/25-04 Honoring Steve Miller and Tony Russo for Their Years of Dedicated Service Upon Retirement.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder and Trustee Witt

No: (none)

Abstain: (none)

Absent: Trustee Carter and Trustee Marquiss

D. Committee Realignment-Transition of Policy Committee to Ad Hoc status and General Committee Interest Outreach

It was M/S Trustee Harvey/Trustee Pigoni to approve the transition of the Policy Committee from a standing committee to an ad hoc committee. Staff also recommends that the Board authorize the Board President to receive expressions of interest from Trustees who wish to serve on a committee.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder and Trustee Witt

No: (none)

Abstain: (none)

Absent: Trustee Carter and Trustee Marquiss

E. Request for Proposals (RFP)-Information Technology and Network Management Services

It was M/S Trustee Gallian/Trustee Conrad to authorize the continuation of the RFP process and direct the District Manager to review all submitted proposals following the May 6, 2025, deadline. Staff further recommend scheduling interviews with the top-ranked firms and bringing a final recommendation for contract award to the Board at the regular meeting in May 2025.

Motion passed with a roll call vote:

Ayes: *Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder and Trustee Witt*

No: *(none)*

Abstain: *(none)*

Absent: *Trustee Carter and Trustee Marquiss*

11. CLOSED SESSION

A. Closed Session pursuant to California Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

District Representatives: Peter Bonkrude

Unrepresented Employees: Assistant Manager
Administrative Services Manager

Employee Organization: Teamsters Local 665
Management /Confidential Unit
General Unit

B. Closed Session pursuant to California Government Code Section 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Position: District Manager

C. Adjourn Closed Session and reconvene to Open Session. Report from Closed Session (if any)

Nothing to report.

12. WRITTEN COMMUNICATIONS

No written communications.

13. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Harvey thanked staff for participating in the Cotati Climate Ready Fair.

14. ADJOURNMENT

There being no further business to come before the Board, it was M/S Trustee Davis/Trustee Snyder to adjourn the meeting at 9:05 p.m.

Signed by:


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District Representative
MSMVCD

5/22/2025

Date of Approval

Signed by:


A30C21703E0E40A...
Trustee
MSMVCD Board of Trustees

5/20/2025

Date of Approval