

## Marin/Sonoma Mosquito & Vector Control District

Board of Trustees  
595 Helman Lane  
Cotati, CA 94931

**February 14, 2024**  
**MINUTES**

**1. CLOSED SESSION**

**A. Closed Session pursuant to California Government Code Section 54957**

**PUBLIC EMPLOYEE APPOINTMENT**

**Position: District Manager**

**B. The Closed Session Adjourned at 7:48 p.m.**

**2. CALL TO ORDER**

President Pigoni called the meeting to order at 7:55 p.m.

**3. PLEDGE OF ALLEGIANCE**

**4. ROLL CALL**

**Members present:**

Benediktsson, Cathy  
Bloom, Gail  
Davis, Tamara  
Gallian, Laurie  
Harvey, Susan  
Hootkins, Susan  
Kubota, Evan  
Marquiss, Alison  
McCaffery, Shaun

Nichols, Vicki  
Rich, Diana  
Rowland Jr., Herb  
Schulze, Ed  
Snyder, Richard  
Witt, David  
Zavala, Aarón  
Pigoni, Carol

**Members absent:**

Ackerman, Bruce  
Gopinath, Rika

**Open seats:** Ross, one Marin County at Large, San Anselmo, Santa Rosa, and one Sonoma County at Large

**Others present:**

Philip Smith, District Manager  
Erik Hawk, Assistant Manager  
Liz Garcia, Administrative Services Manager  
Dawn Williams, Administrative Technician (Confidential)

A quorum was present and due notice had been published.

5. **PUBLIC TIME**

No public comment.

6. **CONSENT CALENDAR**

A. **CHANGES TO AGENDA/APPROVAL OF AGENDA**

B. **MINUTES** – Minutes of the Board Meetings held on January 10 and 19, 2024.

C. **FINANCIAL REPORTS** – Accept Financial Reports for January 2024.

*It was M/S Trustee McCaffery/Trustee Snyder to accept the Consent Calendar.*

*Motion passed with a roll call vote:*

***Ayes:** Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Zavala and Trustee Snyder*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Ackerman and Trustee Gopinath*

7. **NEW BUSINESS**

A. **Report from Closed Session – Public Employee Appointment pursuant to California Government Code Section 54957.**

Position: District Manager

General Counsel noted there was nothing to report from Closed Session.

B. **District Manager Employment Agreement**

*It was M/S Trustee McCaffery/Trustee Snyder to authorize the Board President to sign the District Manager Employment Agreement.*

*Motion passed with a roll call vote:*

***Ayes:** Trustee Benediktsson, Trustee Bloom, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Zavala and Trustee Snyder*

***No:** (none)*

***Abstain:** Trustee Davis*

***Absent:** Trustee Ackerman and Trustee Gopinath*

Incoming District Manager Peter Bonkrude introduced himself and provided some background on his many years of experience in the field of mosquito & vector control. Mr. Bonkrude will begin work at the District on April 1<sup>st</sup>, 2024.

**C. Education Program Update**

Casey Richter, Education Program Specialist, provided an in-depth presentation showcasing the Education Program. Ms. Richter provides classes on mosquitoes, yellowjackets, and ticks to Marin and Sonoma County school students in grades TK through sixth. Her classroom presentations are aligned with the Next Generation Science Standards and are popular with teachers and students alike. She described enhancements made to the existing education program, such as new materials and games to help engage the kids.

**D. Brief reports by Trustees and staff members who attended the 2024 Mosquito Vector Control Association of California (MVCAC) Annual Conference.**

Trustees Bloom, Gallian, Harvey and Dr. Kelly Liebman, Scientific Programs Manager, reported that they found the MVCAC Annual Conference very informative and educational. In particular, the symposium focusing on 3D printing was both intriguing and promising. This practical technology allows hard-to-find equipment and parts to be readily and economically produced.

**E. Board Committee Assignments**

President Pigoni mentioned there were only minor changes to the roster of committee assignments. She thanked some newer Board members for filling in vacancies on certain committees.

Trustee Zavala asked to be added to the Fiscal Strategies Committee. President Pigoni affirmed his addition to this committee.

**8. COMMITTEE & STAFF REPORTS**

No committee or staff reports.

**9. MANAGER'S REPORTS**

Manager Smith explained he didn't have any additions to his written report and offered to answer any questions.

Assistant Manager Hawk added that Field Supervisors Jason Sequeira and Marc Nadale had prepared a poster presentation about floating solar (photovoltaic) arrays and mosquito surveillance and control issues. When Mr. Nadale presented the poster at the MVCAC conference, it received a lot of interest and sparked many questions. *(Manager's and Assistant Manager's reports were included in the February board packet)*

**10. WRITTEN COMMUNICATIONS**

No written communications.

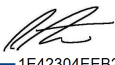
**11. OPEN TIME FOR BOARD OR STAFF COMMENTS**

Trustee Gallian inquired about the Board’s meeting schedule and Manager Smith responded that the schedule is not yet clear and would depend upon when certain business items become ready for the Board to consider.


Trustee Nichols inquired about the date for the upcoming Open House event. Manager Smith explained that it is set for Saturday, May 4<sup>th</sup>, 2024.

**12. ADJOURNMENT**

There being no further business to come before the Board, it was M/S Trustee Schulze/Trustee Snyder to adjourn the meeting at 9:05 p.m.

DocuSigned by:  
  
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*District Representative*  
*MSMVCD*

4/24/2024  
\_\_\_\_\_  
*Date of Approval*

DocuSigned by:  
  
D0BEF225874B42E  
\_\_\_\_\_  
*Trustee*  
*MSMVCD Board of Trustees*

4/23/2024  
\_\_\_\_\_  
*Date of Approval*