

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

May 20, 2026

SPECIAL MEETING MINUTES

1. **CALL TO ORDER**

President Gallian called the meeting to order at 6:12 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Trustees Present (In Person at District Headquarters):

Ackerman, Bruce	Mackenzie, Jake
Conrad, Scott	Primrose, Piper
Harvey, Susan	Gallian, Laurie
Hootkins, Susan	

Trustees Present via Teleconference – Satellite Locations:

Sonoma Satellite Location:

Alio Labs Inc., 447 Aviation Blvd., Santa Rosa, CA. 95403
McCaffery, Shaun

Marin Satellite Location:

Central Marin Police Authority, Community Room,
250 Doherty Dr., Larkspur, CA. 94939

Nichols, Vicki	Witt, David
Marquiss, Alison	

Trustees Present via Teleconference – Individual Locations:

(as listed on the posted Agenda):

Benediktsson, Cathy	Snyder, Richard
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Trustees Absent:

Bloom, Gail	Gopinath, Rika
Dawson, Isabel	Kubota, Evan
Pigoni, Carol	

Open Seats: One Marin County at Large, Ross, San Anselmo and two Sonoma County at Large

Staff and Others Present (In Person): Peter Bonkrude, District Manager, Erik Hawk, Assistant Manager, Liz Garcia, Administrative Services Manager, Dr. Kelly Furey, Scientific Programs Manager, Dawn Williams, Executive Assistant/Board Clerk, Janet Coleson, General Counsel

Meeting Format and Brown Act Compliance (SB 707)

The meeting was conducted in a hybrid format, with trustees participating in person and via teleconference in accordance with the Ralph M. Brown Act, as amended by SB 707.

Teleconferencing was conducted using videoconference and teleconference technology. All teleconference locations were listed on the posted agenda, including District headquarters, designated satellite locations, and individual locations.

Each teleconference location was open and accessible to the public, and members of the public were provided with the opportunity to observe and address the Board. A quorum of the Board was present.

4. PUBLIC TIME

No public comment.

5. CONSENT CALENDAR

A. APPROVAL OF AGENDA

President Gallian announced that the agenda would be reordered to allow action items to be considered while quorum was present, noting that a trustee would be leaving the meeting before its conclusion.

It was M/S Trustee Mackenzie/Trustee McCaffery to approve the agenda as amended, to consider Item 10E, Adoption of Resolution No. 2025/26-07 Honoring the Memory and Service of Tamara Davis, before Items 10A, 10B and 10C, with Item 11, Closed Session, to immediately follow.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Conrad, Trustee Harvey, Trustee Hootkins, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Primrose, Trustee Snyder, Trustee Witt and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Bloom, Trustee Dawson, Trustee Gopinath, Trustee Kubota, and Trustee Pigoni

B. MINUTES – Minutes of Board Meeting held on April 8, 2026.

C. FINANCIAL REPORTS – Accept Financial Reports for April 2026.

It was M/S Trustee Snyder/Trustee Mackenzie to approve and accept the Consent Calendar.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Conrad, Trustee Harvey, Trustee Hootkins, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Primrose, Trustee Snyder, Trustee Witt and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Bloom, Trustee Dawson, Trustee Gopinath, Trustee Kubota, and Trustee Pigoni

6. ITEMS REMOVED FROM CONSENT

No items were removed from Consent.

(Taken out of sequence pursuant to agenda amendment)

10. NEW BUSINESS

E. Adoption of Resolution No. 2025/26-07 Honoring the Memory and Service of Tamara Davis

It was M/S Trustee Snyder/Trustee Benediktsson to adopt Resolution No. 2025/26-07 Honoring the Memory and Service of Tamara Davis.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Conrad, Trustee Harvey, Trustee Hootkins, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Primrose, Trustee Snyder, Trustee Witt and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Bloom, Trustee Dawson, Trustee Gopinath, Trustee Kubota, and Trustee Pigoni

A. Resolution No. 2025/26-05

It was M/S Trustee Snyder/Trustee Nichols to approve Resolution No. 2025/26-05, A Resolution of Intention to Levy Assessments for FY 2026-27, Preliminarily Approving Engineer's Report for the Marin/Sonoma Mosquito and Vector Control District, Vector Control Assessment District (Assessment 1).

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Conrad, Trustee Harvey, Trustee Hootkins, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Primrose, Trustee Snyder, Trustee Witt and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Bloom, Trustee Dawson, Trustee Gopinath, Trustee Kubota, and Trustee Pigoni

B. Resolution No. 2025/26-06

It was M/S Trustee Mackenzie/Trustee Harvey to adopt Resolution No. 2025/26-06, A Resolution of Intention to Levy Assessments for FY 2026-27, Preliminarily Approving Engineer's Report for the Marin/Sonoma Mosquito and Vector Control District, Northwest Mosquito, Vector Disease Control Assessment District (Assessment No. 2).

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Conrad, Trustee Harvey, Trustee Hootkins, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Primrose, Trustee Snyder, Trustee Witt and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Bloom, Trustee Dawson, Trustee Gopinath, Trustee Kubota, and Trustee Pigoni

C. Public Hearing June 10, 2026

It was M/S Trustee Snyder/Trustee Benediktsson to schedule a Public Hearing for June 10, 2026, for the Marin/Sonoma Mosquito & Vector Control District, Vector Control Assessment District (Assessment No. 1), and for the Northwest Mosquito, Vector and Disease Control Assessment (Assessment No. 2).

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Conrad, Trustee Harvey, Trustee Hootkins, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Primrose, Trustee Snyder, Trustee Witt and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Bloom, Trustee Dawson, Trustee Gopinath, Trustee Kubota, and Trustee Pigoni

11. CLOSED SESSION

A. Closed Session pursuant to California Government Code Section 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Position: District Manager

B. Adjourn Closed Session and reconvene to Open Session. Report from Closed Session (if any)

Trustee Marquiss departed the meeting at 7:02 p.m.

General Counsel, Janet Coleson reported that there was no reportable action from Closed Session.

At 7:02 p.m., the Board no longer had a quorum present. No further Board action was taken. The remaining agenda items were received for informational presentations only.

(Returned to regular agenda order)

7. INFORMATION ONLY

A. Presentation by Jeff Wickman, Administrator of the Marin County Employees Retirement Association (MCERA)

Mr. Wickman provided an annual presentation about the MCERA pension system.

8. **COMMITTEE REPORTS**

A. **Executive Committee**

Manager Bonkrude presented the Executive Committee report summary contained in the Board packet.

B. **Facility Improvement Committee**

Manager Bonkrude presented the Facility Improvement Committee report summary contained in the Board packet.

C. **Policy Committee**

No Report

D. **Finance Committee**

Manager Bonkrude presented the Finance Committee report summary contained in the Board packet.

9. **DEPARTMENT REPORTS**

A. **Administrative/Manager's Report**

Manager Bonkrude stated that his written report stands as submitted.

B. **Operations/Assistant Manager's Report**

Assistant Manager Hawk stated that his written report stands as submitted.

C. **Laboratory/Scientific Programs Manager's Report**

Dr. Furey stated that her written report stands as submitted.

10. **NEW BUSINESS**

D. **Proposed Fiscal Years 2026/27 and 2027/28 Budget Workshop**

Administrative Services Manager, Liz Garcia provided a preliminary Budget Review for FY's 2026/27 and 2027/28, Operating and Capital Budgets.

Trustee Mackenzie departed the meeting at 7:38 p.m.

12. **WRITTEN COMMUNICATIONS**

No written communications.

13. **OPEN TIME FOR BOARD OR STAFF COMMENTS**

14. **ADJOURNMENT**

There being no further business, the concluded meeting at 8:12 p.m.



District Representative

MSMVCD

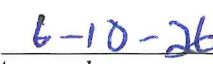


Trustee

MSMVCD Board of Trustees



Date of Approval



Date of Approval