

# Marin/Sonoma Mosquito & Vector Control District

Board of Trustees  
595 Helman Lane  
Cotati, CA 94931

Meeting Held via Videoconference  
November 29<sup>th</sup>, 2023

## SPECIAL BOARD MEETING MINUTES

1. **CALL TO ORDER**

President Snyder called the meeting to order at 6:00 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

**Members present:**

Ackerman, Bruce  
Benediktsson, Cathy  
Bloom, Gail  
Davis, Tamara  
Gallian, Laurie  
Harvey, Susan  
Hootkins, Susan  
McCaffery, Shaun

Nichols, Vicki  
Pigoni, Carol  
Rich, Diana  
Rowland Jr., Herb  
Schulze, Ed  
Witt, David  
Zavala, Aarón  
Snyder, Richard

**Members absent:**

Deicke, Art  
Harlem, Pamela  
Kubota, Evan  
Marquiss, Alison

**Open seats:** Ross, one Marin County at Large, San Anselmo and one Sonoma County at Large

**Others present:**

Philip Smith, District Manager  
Dawn Williams, Administrative Technician (Confidential)

A quorum was present and due notice had been published.

4. **PUBLIC TIME**

No public comment.

**5. CONSENT CALENDAR**

**A. CHANGES TO AGENDA/APPROVAL OF AGENDA**

**B. Resolution 2023/24-09: Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to Government Code Section 54953(e)(3)**

**C. MINUTES** – Minutes of the Board Meetings held on November 8th, 2023.

**D. FINANCIAL REPORTS** – Will be included in the December 13th Board Meeting agenda packet.

*It was M/S Trustee McCaffery/Trustee Davis to accept the Consent Calendar.*

*Motion passed with a roll call vote:*

*Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Snyder*

*No: (none)*

*Abstain: Trustee Zavala*

*Absent: Trustee Deicke, Trustee Harlem, Trustee Kubota, and Alison Marquiss*

**6. NEW BUSINESS**

No new business.

**7. COMMITTEE & STAFF REPORTS**

No committee or staff reports.

**8. MANAGER'S REPORTS**

No reports at this meeting. They will be included in the December 13<sup>th</sup>, 2023 Board Meeting agenda packet.

**9. WRITTEN COMMUNICATIONS**

No written communications.

**10. OPEN TIME FOR BOARD OR STAFF COMMENTS**

Trustee Nichols inquired about whether the District would revert to holding its Board Meetings on the regular meeting date of the second Wednesday of the month during 2024. District Manager Smith replied that this was the case, and that office staff would provide a list of potential Board meeting dates for the coming year.

District Manager Smith advised the Board and staff that this was the final meeting to be held under AB361 and thanked everyone for their perseverance and attendance at the additional meetings.

**11. ADJOURNMENT**

There being no further business to come before the Board, it was M/S Trustee Schulze/Trustee Davis to adjourn the meeting at 6:05 p.m.

<p>DocuSigned by: <i>Philip D. Smith</i> C189ECB298974AC...</p> <hr/>	<p>12/15/2023</p> <hr/>
<p><i>District Representative</i> <i>MSMVCD</i></p>	<p><i>Date of Approval</i></p>

<p>DocuSigned by: <i>Diana Rich</i> C2AAA33FCB7347F...</p> <hr/>	<p>12/17/2023</p> <hr/>
<p><i>Trustee</i> <i>MSMVCD Board of Trustees</i></p>	<p><i>Date of Approval</i></p>