

# Marin/Sonoma Mosquito & Vector Control District

Board of Trustees  
595 Helman Lane  
Cotati, CA 94931

Meeting Held via Videoconference  
July 12, 2023

## SPECIAL & REGULAR BOARD MEETING MINUTES

1. **CALL TO ORDER**

First Vice President Pigoni called the meeting to order at 6:00 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

**Members present:**

Benediktsson, Cathy	McCaffery, Shaun
Bloom, Gail	Nichols, Vicki
Davis, Tamara	Patton, Morgan
Deicke, Art	Pigoni, Carol
Gallian, Laurie	Rowland Jr., Herb
Harlem, Pamela	Schulze, Ed
Harvey, Susan	Witt, David
Hootkins, Susan	Zavala, Aarón
Kubota, Evan	Snyder, Richard

**Members absent:**

Ackerman, Bruce  
Rich, Diana

**Open seats:** Corte Madera, Ross, San Anselmo and one Sonoma County at Large

**Others present:**

Philip Smith, District Manager  
Liz Garcia, Administrative Services Manager  
Dawn Williams, Administrative Technician (Confidential)  
Janet Coleson, General Counsel

A quorum was present and due notice had been published.

4. **PUBLIC TIME**

No public comment.

**5. CONSENT CALENDAR**

**A. CHANGES TO AGENDA/APPROVAL OF AGENDA**

**B. Resolution 2023/24-01: Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to Government Code Section 54953(e)(3)**

**C. MINUTES** – Minutes for Special Board Meeting held on June 14, 2023.

**D. JUNE 2023 FINANCIAL REPORTS**

*It was M/S Trustee McCaffery/Trustee Harvey to accept the Consent Calendar:*

*Motion passed with a roll call vote:*

***Ayes:** Trustee Benediktsson, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harlem, Trustee Harvey, Trustee Hootkins, Trustee McCaffery, Trustee Nichols, Trustee Patton, Trustee Pigoni, Trustee Rowland, Trustee Schulze, Trustee Witt, and Trustee Snyder*

***No:** Trustee Bloom*

***Abstain:** Trustee Kubota and Trustee Zavala*

***Absent:** Trustee Ackerman and Trustee Rich*

**6. NEW BUSINESS**

**A. Proposed Revisions to District Employee Policy Manual**

*It was M/S Trustee Snyder/Trustee Schulze to adopt Resolution 2023/24-02, approving changes to the Employee Policy Manual.*

*Motion passed with a roll call vote:*

***Ayes:** Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harlem, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Patton, Trustee Pigoni, Trustee Rowland, Trustee Schulze, Trustee Witt, Trustee Zavala and Trustee Snyder*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Ackerman and Trustee Rich*

**7. COMMITTEE & STAFF REPORTS**

**A. Legislative Committee**

Trustee Davis informed the Board that the California state budget had been approved, including money allocated for CalSurv, the vectorborne disease surveillance system headquartered at UC Davis. Unfortunately, the additional money that Assemblymember Jim Wood attempted to allocate for the control of invasive species of mosquitoes did not make it into the budget. In terms of potential changes to the Brown Act (Open Meeting Law), AB557 progressed out of the Assembly and was recently approved by the Senate Judiciary Committee.

**8. MANAGER’S REPORTS**

Manager Smith provided Assistant Manager Hawk’s written report and read aloud the updates. Mr. Smith also added to his written report that, fortunately, the balance in the District’s OPEB trust account had *not* declined by \$1.18M as previously reported. Staff at CalPERS CERBT explained to District staff that a glitch with their financial reporting system caused the erroneous financial statement. (*The Manager’s report was included in the July board packet*).

**9. WRITTEN COMMUNICATIONS**

No written communications.

**10. OPEN TIME FOR BOARD OR STAFF COMMENTS**

Trustee Schulze expressed his concern that if the Board returns to in-person meetings, the diversity of its membership will diminish substantially due to the inequity of compensation and travel costs.

Trustee Davis mentioned that she had noticed on Nextdoor that a lot of residents were inquiring about identifying insects. Trustee Davis inquired whether we are still providing this as a service. If so, she planned to refer residents to reach out to the District. Manager Smith explained that we provide the service, but at this time of year, the laboratory staff are very busy, and the turnaround time is longer than usual.

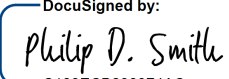
Trustee Nichols stated that she visited our booth at the Marin County Fair and was very impressed with the presentation of the booth and the friendliness and knowledge of Vector Control Technician Darren Brookshire.

Trustee Gallian reported that a few local residents told her how quickly their service requests were completed.

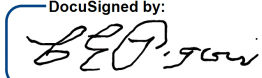
Trustee Hootkins mentioned a recent and informative ~~article~~ **insert** about the District in the Petaluma Argus-Courier.

**11. ADJOURNMENT**

There being no further business to come before the Board, it was M/S Trustee Snyder/Trustee Schulze to adjourn the meeting at 6:30 p.m.

DocuSigned by:  
  
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District Representative  
MSMVCD

9/21/2023  
\_\_\_\_\_  
Date of Approval

DocuSigned by:  
  
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\_\_\_\_\_  
Trustee  
MSMVCD Board of Trustees

9/19/2023  
\_\_\_\_\_  
Date of Approval