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Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

August 12, 2026
MEETING MINUTES

1. CALL TO ORDER

President Gallian called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Trustees Present (In Person at District Headquarters):

Dawson, Isabel	Mackenzie, Jake
Harvey, Susan	Gallian, Laurie
Hootkins, Susan	

Trustees Present via Teleconference – Satellite Locations:
Marin Satellite Location:
Central Marin Police Authority, Community Room, 250 Doherty Dr., Larkspur, CA. 94939

Marquiss, Alison	Nichols, Vicki

Trustees Present via Teleconference – Satellite Locations:
Sonoma Satellite Location:
Alio Labs Inc., 447 Aviation Blvd., Santa Rosa, CA. 95403

McCaffery, Shaun	Kubota, Evan

Trustees Present via Teleconference – Individual Locations:
(as listed on the posted Agenda):

Benediktsson, Cathy	Pigoni, Carol
Bloom, Gail	Primrose, Piper
Conrad, Scott	Snyder, Richard

Trustees Absent:

Ackerman, Bruce	Witt, David
Gopinath, Rika	

Open Seats: One Marin County at Large, Ross, San Anselmo, Sebastopol and two Sonoma County at Large

Staff and Others Present (In Person): Peter Bonkrude, District Manager, Erik Hawk, Assistant Manager, Liz Garcia, Administrative Services Manager, Dr. Kelly Furey, Scientific Programs Manager, Dawn Williams, Executive Assistant/Board Clerk, Janet Coleson, General Counsel

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Meeting Format and Brown Act Compliance (SB 707)
The meeting was conducted in a hybrid format, with trustees participating in person and via teleconference in accordance with the Ralph M. Brown Act, as amended by SB 707.

Teleconferencing was conducted using videoconference and teleconference technology. All teleconference locations were listed on the posted agenda, including District headquarters, designated satellite locations, and individual locations.

Each teleconference location was open and accessible to the public, and members of the public were provided with the opportunity to observe and address the Board. A quorum of the Board was present.

4. PUBLIC TIME
No public comment.

5. CONSENT CALENDAR

A. APPROVAL OF AGENDA

B. MINUTES – Minutes of Board Meeting held on June 10, 2026.

C. FINANCIAL REPORTS – Accept Financial Reports for June and July 2026.

It was M/S Trustee Snyder/Trustee Mackenzie to approve and accept the Consent Calendar.

Motion passed with a roll call vote:
Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder, and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Gopinath and Trustee Witt*

6. ITEMS REMOVED FROM CONSENT
No items were removed from Consent.

7. INFORMATION ONLY
No informational items.

8. COMMITTEE REPORTS

A. Executive Committee
Minutes included in packet were presented and discussed.

B. Facility Improvement Committee
Minutes included in packet were presented and discussed.

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C. Policy Committee
Minutes included in packet were presented and discussed.

D. Finance Committee
No report

9. DEPARTMENT REPORTS

A. Administrative/Manager's Report
Manager Bonkrude stated his report stands as submitted but noted that he recently provided a presentation to the City of Petaluma, which was well received. Manager Bonkrude introduced Thanusha Chenimineni, the District's Data Systems Specialist, who will be attending Board meetings and assisting with Zoom meeting operations.

B. Operations/Assistant Manager's Report
Assistant Manager Hawk stated that his written report stands as submitted but provided an update regarding the high adult mosquito numbers in the Laguna de Santa Rosa flood control channels adjacent to South Santa Rosa and Rohnert Park. He reported that significant progress has been made in reducing mosquito numbers and expressed hope that the downward trend will continue.

C. Laboratory/Scientific Programs Manager's Report
Dr. Furey stated that her written report stands as submitted and offered to answer any questions regarding the report. She then provided a brief presentation on innovative techniques for controlling invasive mosquitoes.

10. NEW BUSINESS

A. Discussion and/or Approval Adopting Resolution 2026/27-01 Requesting the Sonoma County Board of Supervisors Reduce the Unincorporated At-Large Trustees from Two to One, per Health & Safety Code § 2025

It was M/S Trustee Snyder/Trustee Primrose to Table the adoption of Resolution No. 2026/27-01, a Resolution of the Board of Trustees requesting that the Sonoma County Board of Supervisors decrease the number of members of the District's Board of Trustees representing the unincorporated territory of Sonoma County from two (2) members to one (1) member, and directing the District Manager to transmit a certified copy of the Resolution, together with a cover memorandum, to the Clerk of the Sonoma County Board of Supervisors.

Motion did not pass with a roll call vote:
Ayes: *Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Gallian*
No: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Marquiss, Trustee Primrose and Trustee Snyder.*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Gopinath and Trustee Witt*

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It was M/S Trustee Nichols/Trustee Harvey to adopt Resolution No. 2026/27-01, a Resolution of the Board of Trustees requesting that the Sonoma County Board of Supervisors decrease the number of members of the District's Board of Trustees representing the unincorporated territory of Sonoma County from two (2) members to one (1) member, and directing the District Manager to transmit a certified copy of the Resolution, together with a cover memorandum, to the Clerk of the Sonoma County Board of Supervisors.

Motion passed with a roll call vote:
Ayes: *Trustee Conrad, Trustee Dawson, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, and Trustee Gallian*
No: *Trustee Benediktsson, Trustee Bloom, Trustee Primrose and Trustee Snyder*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Gopinath and Trustee Witt*

B. Discussion and/or Approval Adopting Resolution 2026/27-02 Requesting the Marin County Board of Supervisors Reduce the Unincorporated At-Large Trustees from Two to One, per Health & Safety Code § 2025

It was M/S Trustee Primrose/Trustee Benediktsson to Table the adoption of Resolution 2026/27-02, a Resolution of the Board of Trustees requesting that the Marin County Board of Supervisors decrease the number of members of the District's Board of Trustees representing the unincorporated territory of Marin County from two (2) members to one (1) member and directing the District Manager to transit a certified copy of the Resolution, together with a cover memorandum, to the Clerk of the Marin County Board of Supervisors.

Motion did not pass with a roll call vote:
Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Marquiss, Trustee Primrose and Trustee Snyder*
No: *Trustee Dawson, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni and Trustee Gallian*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Gopinath, and Trustee Witt*

It was M/S Trustee Harvey/Trustee Pigoni to adopt Resolution 2026/27-02, a Resolution of the Board of Trustees requesting that the Marin County Board of Supervisors decrease the number of members of the District's Board of Trustees representing the unincorporated territory of Marin County from two (2) members to one (1) member and directing the District Manager to transit a certified copy of the Resolution, together with a cover memorandum, to the Clerk of the Marin County Board of Supervisors.

Motion passed with a roll call vote:
Ayes: *Trustee Conrad, Trustee Dawson, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni and Trustee Gallian*
No: *Trustee Benediktsson, Trustee Bloom, Trustee Marquiss, Trustee Primrose and Trustee Snyder*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Gopinath and Trustee Witt*

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C. Discussion and/or Approval Adopting the Revised Board of Trustees Policy Manual

It was M/S Trustee Mackenzie/Trustee Snyder to adopt the revised 2026 Board of Trustees Policy Manual.

Motion passed with a roll call vote:
Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Gopinath and Trustee Witt*

D. Discussion and /or Approval Adopting the District Finance Principles and Policies Manual

It was M/S Trustee Harvey/Trustee Mackenzie to adopt the Finance Principles and Policies Manual.

Motion passed with a roll call vote:
Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Gopinath and Trustee Witt*

E. Discussion and/or Approval of the Second Amendment to the District Manager Employment

It was M/S Trustee Snyder/Trustee Benediktsson to approve the Second Amendment to the District Manager Employment Agreement and authorize the President of the Board to execute the amendment on behalf of the District.

Motion passed with a roll call vote:
Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Gopinath and Trustee Witt*

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F. Amendment to the Fiscal Year 2025/26 Operating and Capital Budget to Appropriate Fund for Capital Asset purchases and District Construction (Resolution 2026/27-03)

It was M/S Trustee Snyder/Trustee Benediktsson to adopt Resolution 2026/27-03, amending the Fiscal Year 2025/26 operating and capital budget to appropriate Fifty Thousand Dollars ($50, 000) for the purchase of an airboat, service trucks and related construction, and ratifying the associated expenditures.

Motion passed with a roll call vote:
Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee Marquiss, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Primrose, Trustee Snyder and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Gopinath and Trustee Witt*

WRITTEN COMMUNICATIONS
No written communications.

13. OPEN TIME FOR BOARD OR STAFF COMMENTS
President Gallian reminded the board of the Open House on Saturday, September 19, 2026, from 11 am -3 pm.

Trustee Snyder asked for a pdf of the packet, he stated he didn't receive his.

Trustee Primrose thanked Assistant Manager Hawk for the recent ride-along in Novato and expressed appreciation for the scope of work involved, as well as the connections and relationships he has developed over the years. She also recognized the collaboration and effort required to work with and coordinate with so many different agencies.

Trustee Bloom inquired about receiving flyers to be passed out.

14. ADJOURNMENT
There being no further business to come before the Board, it was M/S Trustee Snyder/Trustee Benediktsson to adjourn the meeting at 7:54 p.m.

Signed by:
1E42304EEB2248D...
District Representative
MSMVCD
9/14/2026
Date of Approval

Signed by:
EEE3833838D44A4...
Trustee
MSMVCD Board of Trustees
9/15/2026
Date of Approval