

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

Meeting Held via Videoconference
June 14, 2023

SPECIAL & REGULAR BOARD MEETING MINUTES

1. **CALL TO ORDER**

President Snyder called the meeting to order at 6:00 pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Members present:

Ackerman, Bruce	Hootkins, Susan
Benediktsson, Cathy	Nichols, Vicki
Davis, Tamara	Patton, Morgan
Deicke, Art	Pigoni, Carol
Gallian, Laurie	Rowland Jr., Herb
Harlem, Pamela <i>Arrived at 6:03</i>	Schulze, Ed
Harvey, Susan	Snyder, Richard

Members absent:

Bloom, Gail
Kubota, Evan
McCaffery, Shaun
Rich, Diana
Witt, David
Zavala, Aarón

Open seats: Corte Madera, Ross, San Anselmo, and one Sonoma County at Large

Others present:

Philip Smith, District Manager
Erik Hawk, Assistant Manager
Liz Garcia, Administrative Services Manager
Dana Shigley, Management Aide
Dawn Williams, Administrative Technician (Confidential)
Janet Coleson, General Counsel

A quorum was present and due notice had been published.

4. **PUBLIC TIME**

No public comment.

5. **CONSENT CALENDAR**

A. **CHANGES TO AGENDA/APPROVAL OF AGENDA**

B. **Resolution 2022/23-18: Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to Government Code Section 54953(e)(3)**

C. **MINUTES** – Minutes for Special Board Meeting held on June 6, 2023.

It was M/S Trustee Davis/Trustee Schulze to accept the Consent Calendar:

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harlem, Trustee Harvey, Trustee Hootkins, Trustee Nichols, Trustee Patton, Trustee Pigoni, Trustee Rowland, Trustee Schulze and Trustee Snyder

No: (none)

Abstain: (none)

Absent: Trustee Bloom, Trustee Kubota, Trustee McCaffery, Trustee Rich, Trustee Witt and Trustee Zavala

6. **PUBLIC HEARING**

A. **Resolution 2021/22-19**

It was M/S Trustee Nichols/Trustee Harvey to approve Resolution 2022/23-19, A Resolution approving the engineer's report, confirming the assessment diagram and assessment and ordering the levy of assessments for fiscal year 2023-24 for the Vector Control Assessment (Assessment No. 1).

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harlem, Trustee Harvey, Trustee Hootkins, Trustee Nichols, Trustee Patton, Trustee Pigoni, Trustee Rowland, Trustee Schulze and Trustee Snyder

No: (none)

Abstain: (none)

Absent: Trustee Bloom, Trustee Kubota, Trustee McCaffery, Trustee Rich, Trustee Witt and Trustee Zavala

B. **Resolution No. 2022/23-20**

It was M/S Trustee Gallian/Trustee Schulze to approve Resolution 2022/23-20, A Resolution approving the engineer's report, confirming the assessment diagram and assessment, and ordering the levy of assessments for fiscal year 2023-24 for the Northwest Mosquito, Vector and Disease Control Assessment (Assessment No. 2).

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harlem, Trustee Harvey, Trustee Hootkins, Trustee Nichols, Trustee Patton, Trustee Pigoni, Trustee Rowland, Trustee Schulze and Trustee Snyder

No: (none)

Abstain: (none)

Absent: Trustee Bloom, Trustee Kubota, Trustee McCaffery, Trustee Rich, Trustee Witt and Trustee Zavala

7. NEW BUSINESS

A. Proposed Budget for Fiscal Year (FY) 2023-24

It was M/S Trustee Benediktsson/Trustee Gallian to adopt Resolution 2022/23-21, approving the annual budget for FY 2023/24.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harlem, Trustee Harvey, Trustee Hootkins, Trustee Nichols, Trustee Patton, Trustee Pigoni, Trustee Rowland, Trustee Schulze and Trustee Snyder

No: (none)

Abstain: (none)

Absent: Trustee Bloom, Trustee Kubota, Trustee McCaffery, Trustee Rich, Trustee Witt and Trustee Zavala

B. Presentation by Jeff Wickman, Administrator of the Marin County Employees Retirement Association (MCERA)

Mr. Wickman provided a brief overview of the agency's retirement plans, and its governance, laws, and responsibilities. He explained the finding of the June 30, 2022, Actuarial Valuation and their effects on both the District's funded ratio and the District's future employer contribution rates. Mr. Wickman informed the Board that a new actuarial valuation is planned for late summer 2023. Michelle Hardesty, who was until recently the Assistant Administrator, has retired. Ms. Anya Bakerink is now the Assistant Administrator.

C. Laboratory Update

Dr. Kelly Liebman, Scientific Programs Manager, gave a presentation on insecticide resistance issues, including bottle bioassays. Dr. Liebman's quarterly report covering the period from March to May 2023 was included in the packet.

8. COMMITTEE & STAFF REPORTS

A. Budget Committee

No report.

B. Legislative Committee

Trustee Davis informed the Board that the proposed state budget would be voted on by the legislature on June 15th 2023. The state budget proposal includes an allocation for the CalSurv mosquito and vector control database system. CalSurv is operated by staff and researchers at UC Davis and is very beneficial to the District. Fortunately, none of the current pending legislative proposals appear to be of immediate concern to mosquito and vector control agencies.

The most recent statewide legislative committee meeting of the Mosquito & Vector Control Association of California focused on climate issues and how to navigate the drastic changes that we are collectively faced with.

President Snyder inquired about the progress of AB 557, which deals with open meetings law (Brown Act), local agencies, and teleconferencing rules. Trustee Davis explained that there are a few current bills regarding open meetings and teleconferencing, but no definitive answers on this subject are available yet.

9. MANAGER’S REPORTS

Manager Smith and Assistant Manager Hawk expressed their condolences on the untimely passing of veteran Vector Control Technician Mike Cole. With almost 32 years of service, Mr. Cole was the District’s longest-serving employee. He possessed a wealth of knowledge and experience and was well-known in the communities we serve. *(Manager’s and Assistant Manager’s report was included in the June board packet)*

10. WRITTEN COMMUNICATIONS

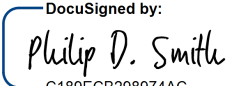
No written communications.

11. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Gallian wished everyone a Wonderful 4th of July.

12. ADJOURNMENT

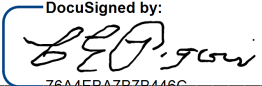
There being no further business to come before the Board, it was M/S Trustee Schulze/Trustee Davis to adjourn the meeting at 7:25 pm.

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District Representative
MSMVCD

7/13/2023

Date of Approval

DocuSigned by:

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Trustee
MSMVCD Board of Trustees

7/13/2023

Date of Approval