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Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

June 10, 2026
MEETING MINUTES

1. CALL TO ORDER

President Gallian called the meeting to order at 6:02 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Trustees Present (In Person at District Headquarters):

Bloom, Gail	Hootkins, Susan
Conrad, Scott	Mackenzie, Jake
Dawson, Isabel	Nichols, Vicki
Harvey, Susan	Gallian, Laurie

Trustees Present via Teleconference – Satellite Locations:
Sonoma Satellite Location:
Alio Labs Inc., 447 Aviation Blvd., Santa Rosa, CA. 95403

McCaffery, Shaun	Kubota, Evan

Trustees Present via Teleconference – Individual Locations:
(as listed on the posted Agenda):

Benediktsson, Cathy	Pigoni, Carol
Gopinath, Rika	Snyder, Richard

Trustees Absent:

Ackerman, Bruce	Primrose, Piper
Marquiss, Alison	Witt, David

Open Seats: One Marin County at Large, Ross, San Anselmo, Sebastopol and two Sonoma County at Large

Staff and Others Present (In Person): Peter Bonkrude, District Manager, Erik Hawk, Assistant Manager, Liz Garcia, Administrative Services Manager, Dr. Kelly Furey, Scientific Programs Manager, Dawn Williams, Executive Assistant/Board Clerk, Janet Coleson, General Counsel

Meeting Format and Brown Act Compliance (SB 707)
The meeting was conducted in a hybrid format, with trustees participating in person and via teleconference in accordance with the Ralph M. Brown Act, as amended by SB 707.

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Teleconferencing was conducted using videoconference and teleconference technology. All teleconference locations were listed on the posted agenda, including District headquarters, designated satellite locations, and individual locations.

Each teleconference location was open and accessible to the public, and members of the public were provided with the opportunity to observe and address the Board. A quorum of the Board was present.

4. PUBLIC TIME

No public comment.

5. CONSENT CALENDAR

A. APPROVAL OF AGENDA

B. MINUTES – Minutes of Board Meeting held on May 20, 2026.

C. FINANCIAL REPORTS – Accept Financial Reports for May 2026.

It was M/S Trustee Snyder/Trustee Mackenzie to approve and accept the Consent Calendar.

Motion passed with a roll call vote:
Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Snyder, and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Marquiss, Trustee Primrose and Trustee Witt*

6. ITEMS REMOVED FROM CONSENT

No items were removed from Consent.

7. INFORMATION ONLY

No informational items.

8. COMMITTEE REPORTS

A. Executive Committee
No report

B. Facility Improvement Committee
No report

C. Policy Committee
No report

D. Finance Committee
No report

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9. DEPARTMENT REPORTS

A. Administrative/Manager's Report

Manager Bonkrude left his report as stated and thanked Trustee Snyder for arranging the meeting with the City of Belvedere. He noted that the timing was ideal, as the City is developing rodent pilot projects, including exclusion work and FAQs. He expressed hope that the District will be able to assist with the rollout of the program.

B. Operations/Assistant Manager's Report

Assistant Manager Hawk stated that his written report stands as submitted.

C. Laboratory/Scientific Programs Manager's Report

Dr. Furey stated that her written report stands as submitted and added that the District's new Biologist, Alex Esquivel Contreras, began employment last Tuesday. She reported that he is currently completing onboarding and training and expressed that the District is excited to have him on board.

D. Outreach/Public Information Officer

Manager Bonkrude stated that he would be providing the report on behalf of PIO Nizza Sequeira, who was unavailable. He explained that staff plan to provide the Board with more regular updates on public information and educational outreach efforts.

10. PUBLIC HEARING

A. Resolution 2025/26-08

It was M/S Trustee Snyder/Trustee Benediktsson to approve Resolution No. 2025/26-08. Approving the engineer's report, confirming the assessment diagram and assessment and ordering the levy of assessments for fiscal year 2026-27 for the Vector Control Assessment (Assessment No. 1).

Motion passed with a roll call vote:
Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Snyder, and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Marquiss, Trustee Primrose and Trustee Witt*

B. Resolution 2025/26-09

It was M/S Trustee Snyder/Trustee Benediktsson to approve Resolution No. 2025/26-09, approving the engineer's report, confirming the assessment diagram and assessment and ordering the levy of assessments for fiscal year 2026-27for the Northwest Mosquito, Vector and Disease Control Assessment (Assessment No. 2).

Motion passed with a roll call vote:

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Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Snyder, and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Marquiss, Trustee Primrose and Trustee Witt*

11. **NEW BUSINESS**

A. Public Hearing on Vacancy Report in Compliance with Assembly Bill 2561 and Government Code §3502.3

This report is required under Assembly Bill 2561, which became effective last year, and will be presented annually. Many public agencies present this report during the budget process because it aligns with budget planning.

The report before you is an updated version of the one provided last year. While we experienced several staff transitions during the reporting period, our vacancy percentages remained below the reporting threshold.

As part of the law's requirements, the vacancy report must also be provided to the employee union. That requirement was met last week through written notification.

B. Proposed Operating and Capital Budget and Establishing the List of Authorized Positions for Fiscal Year (FY) 2026-27

It was M/S Trustee Harvey/Trustee Mackenzie to adopt Resolution No. 2025/26-10, adopting an Operating and Capital Budget for FY 2026-27 and to adopt Resolution 2025/26-11, establishing the list of Authorized Positions 2026-27.

Motion passed with a roll call vote:
Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Snyder, and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Marquiss, Trustee Primrose and Trustee Witt*

C. Proposed Operating and Capital Budget and Establishing the List of Authorized Positions for Fiscal Years (FY) 2027/28

It was M/S Trustee Mackenzie/Trustee Harvey to adopt Resolution No. 2025/26-12, adopting an Operating and Capital Budget for FY 2027-28 and to adopt Resolution 2025/26-13, establishing the list of Authorized Positions 2027-28.

Motion passed with a roll call vote:
Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Snyder, and Trustee Gallian*
No: *(none)*

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Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Marquiss, Trustee Primrose and Trustee Witt*

D. Board Policy 5060.40: Fund Classifications, Target Fund Balances, Reserve Calculations, and Fund Balance Replenishment Method

It was M/S Trustee Harvey/Trustee Snyder to adopt Resolution No. 2025/26-14, amending Fund Classifications and Target Fund Balances Board Policy 5060.40; Reserve Calculations and Establish a Capital Facility Improvement Reserve and Fund Balance Replenishment Method.

Motion passed with a roll call vote:
Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Snyder, and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Marquiss, Trustee Primrose and Trustee Witt*

E. Discussion and/or approval to cancel the July 8, 2026, Regular Meeting of the Board of Trustees

It was M/S Trustee Snyder/Trustee Mackenzie to approve the cancellation of the July 8, 2026, Regular Meeting of the Board of Trustees and directing staff to post the cancelled agenda per Brown Act requirements.

Motion passed with a roll call vote:
Ayes: *Trustee Benediktsson, Trustee Bloom, Trustee Conrad, Trustee Dawson, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee Mackenzie, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Snyder, and Trustee Gallian*
No: *(none)*
Abstain: *(none)*
Absent: *Trustee Ackerman, Trustee Marquiss, Trustee Primrose and Trustee Witt*

WRITTEN COMMUNICATIONS

No written communications.

13. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Mackenzie inquired about the status of the NPDES Permit and asked whether the District was experiencing any issues working with Regional Water Board staff. Manager Bonkrude reported that the District's comments on the most recent draft were accepted for further consideration and incorporation, with the next draft expected in late summer followed by a public comment period. He noted that Board action is not anticipated until 2027.

President Gallian reminded everyone that we will not be meeting again until August and wished everyone a happy 250th 4th of July celebration. She also reminded everyone of the upcoming Open House for September 19.

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Trustee Nichols reminded those attending Board meetings from the Marin satellite location that meetings will continue to be held in Larkspur, except for the September meeting, which will be held in Corte Madera.

14. ADJOURNMENT

There being no further business to come before the Board, it was M/S Trustee Harvey/Trustee Snyder to adjourn the meeting at 7:01 p.m.

Signed by:
1E42304EEB2248D...

District Representative
MSMVCD

8/17/2026
Date of Approval

Signed by:
EEE3833838D44A4...

Trustee
MSMVCD Board of Trustees

8/18/2026
Date of Approval