

## Marin/Sonoma Mosquito & Vector Control District

Board of Trustees  
595 Helman Lane  
Cotati, CA 94931

**May 8, 2024**  
**MINUTES**

**1. CALL TO ORDER**

President Pigoni called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIENCE**

**3. ROLL CALL**

**Members present:**

Ackerman, Bruce  
Benediktsson, Cathy  
Bloom, Gail  
Davis, Tamara  
Gallian, Laurie  
Gopinath, Rika  
Harvey, Susan  
Hootkins, Susan  
Kubota, Evan

McCaffery, Shaun  
Nichols, Vicki  
Rich, Diana  
Rowland Jr., Herb  
Schulze, Ed  
Snyder, Richard  
Witt, David *Arrived at 7:03*  
Pigoni, Carol

**Members absent:**

Marquiss, Alison *Attended as public*

**Open seats:** Rohnert Park, Ross, one Marin County at Large, San Anselmo, Santa Rosa and one Sonoma County at Large

**Others present:**

Peter Bonkrude, District Manager  
Erik Hawk, Assistant Manager  
Liz Garcia, Administrative Services Manager  
Dawn Williams, Administrative Technician (Confidential)  
Janet Coleson, General Counsel  
Carolyn Borr, Administrative Clerk  
Kelly Liebman, Scientific Programs Manager  
Teresa Thomas-Nett, Vector Control Technician

A quorum was present and due notice had been published.

**4. PUBLIC TIME**

No public comment.

**5. CONSENT CALENDAR**

**A. CHANGES TO AGENDA/APPROVAL OF AGENDA**

**B. MINUTES** – Minutes of Regular and Special Board Meetings held on April 10, 2024.

**C. FINANCIAL REPORTS** – Accept Financial Reports for April 2024.

*It was M/S Trustee Davis/Trustee Snyder to accept the Consent Calendar.*

*Motion passed with a roll call vote:*

*Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Snyder*

*No: (none)*

*Abstain: (none)*

*Absent: Alison Marquiss*

**6. ITEMS REMOVED FROM CONSENT**

No items removed from consent calendar.

**7. INFORMATION ONLY**

**A. Adult Mosquito Surveillance Program**

Dr. Kelly Liebman gave a presentation explaining that Laboratory staff collaborates with Operations staff to help identify areas where additional larval and/or mosquito surveillance and control might be needed. Modes of surveillance include collecting and testing adult female vector species for arboviruses, determine the abundance of different species within the different counties and identify trends in mosquito species populations over time.

**8. COMMITTEE REPORTS**

**A. Executive Committee**

No Report

**B. Budget Committee**

Vice Chair Bloom explained that the committee had met twice in April to review the proposed FY 2024-25 budget. The proposed budget workshop listed on the agenda allows the board an opportunity to review, discuss and answer any questions before it is brought back to the board for approval on June 12, 2024.

**C. Audit Committee**

No Report

**D. Policy Committee**

No Report

**9. DEPARTMENT REPORTS**

**A. Administrative/Manager's Report**

Manager Bonkrude added to his written report by giving accolades to Nizza Sequeira, Casey Richter and District staff for all their efforts in preparing for the Open House event and navigating the many obstacles that followed on that day, such as a power outage and pouring rain. Nizza Sequeira will provide a presentation on the event at one of our future meetings.

A reminder to MOU Committee that a meeting will be scheduled before the next board meeting in June, just waiting for Bryce Consulting to complete their compensation salary study.

**B. Operations/Assistant Manager's Report**

Assistant Manager Hawk added to his written report explaining that the Laguna de Santa Rosa has had an extensive amount of growth of *Ludwigia* which continues to be a problematic source. The District has been out multiple times with the airboat and recently with the helicopter to treat.

**C. Laboratory/Scientific Programs Manager's Report**

Dr. Kelly Liebman informed the board that we have posted the 2008-2023 Tick Surveillance and Testing interactive map on the District website under the Tick Surveillance and Testing page.

**10. NEW BUSINESS**

**A. Resolution No. 2023/24-13**

*It was M/S Trustee Snyder/Trustee Schulze to approve Resolution 2023/24-13, A Resolution of Intention to Levy Assessments for FY 2024-25, Preliminarily Approving Engineer's Report for the Marin/Sonoma Mosquito and Vector Control District, Vector Control Assessment District (Assessment No. 1).*

*Motion passed with a roll call vote:*

*Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Pignoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Snyder*

*No: (none)*

*Abstain: (none)*

*Absent: Alison Marquiss*

**B. Resolution No. 2023/24-14**

*It was M/S Trustee Snyder/Trustee Benediktsson to approve Resolution 2023/24-14, A Resolution of Intention to Levy Assessments for FY 2024-25, Preliminarily Approving Engineer's Report for the Marin/Sonoma Mosquito and Vector Control District, Northwest Mosquito, Vector Disease Control Assessment District (Assessment No. 2).*

*Motion passed with a roll call vote:*

*Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Snyder*

*No: (none)*

*Abstain: (none)*

*Absent: Alison Marquiss*

### **C. Public Hearing June 12, 2024**

*It was M/S Trustee Snyder/Trustee Gallian to schedule a Hearing for June 12, 2024.*

*Motion passed with a roll call vote:*

*Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Gopinath, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Snyder*

*No: (none)*

*Abstain: (none)*

*Absent: Alison Marquiss*

### **D. Proposed Amendment of FY Budget 2023-24 Annual Budget**

Administrative Services Manager, Liz Garcia, gave a brief overview of the mid-year amendment for FY 2023-24 annual budget explaining that several capital expenditures have been identified as being needed by staff after the budget was adopted.

*It was M/S Trustee Gallian/Trustee Davis to adopt Resolution 2023/24-15 amending the Fiscal Year 2023/24 Adopted Budget.*

*Motion passed with a roll call vote:*

*Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Gallian, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, Trustee Witt and Trustee Snyder*

*No: (none)*

*Abstain: (none)*

*Absent: Trustee Gopinath and Alison Marquiss*

### **E. Proposed Fiscal Year 2024-25 Budget Workshop**

Administrative Services Manager, Liz Garcia, provided an in-depth PowerPoint presentation on the proposed FY 2024-25 Operating and Capital Budget. This was an opportunity to make suggestions and have questions answered before bringing the final proposed FY 2024-25 budget to the board June 12, 2024.

11. **WRITTEN COMMUNICATIONS**

No written communications.

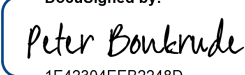
12. **OPEN TIME FOR BOARD OR STAFF COMMENTS**

Trustee Schulze asked if there was going to be discussion about the May 4<sup>th</sup>, 2024, Open House. District Manager Bonkrude explained that he will have Public Information Officer (PIO), Nizza Sequeira provide a presentation to the board at a future board meeting.

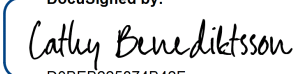
Trustee Rich gave recognition to staff and the Budget Committee for a great presentation of the proposed FY 2024/25 Budget.

13. **ADJOURNMENT**

There being no further business to come before the Board, it was M/S Trustee Schulze/Trustee Rich to adjourn the meeting at 9:25 p.m.

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*District Representative*  
*MSMVCD*

6/18/2024  
\_\_\_\_\_  
*Date of Approval*

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*Trustee*  
*MSMVCD Board of Trustees*

6/18/2024  
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*Date of Approval*